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Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

04 SEP 2020

DIVISION MEMORANDUM
No. 211 s. 2020

SCHEDULE OF DISINFECTION OF OFFICE BUILDING AND FACILITIES

To: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. As part of the preventive measure in addressing the COVID-19 Pandemic concerns, this Division will conduct regular disinfection of office premises/facilities on September 7, 2020. As such, all SDO personnel, except those who are part of the skeletal workforce are expected to work from home.
2. All clients are advised to transact their business using the official e-mail address: tayabas.city@deped.gov.ph.
3. Immediate dissemination of this memorandum is desired.

ANIANO M. OGAYON, CESO V
Schools Division Superintendent



Brgy. PotoI, Tayabas City



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